



TRAX Transition Planner Training Activity (Video 2)

PS Goals, Assessments, and Strengths

- 1) Start by selecting a student from your list that has a completed survey assessment or use the *practice student* you previously used for the survey assessment training.**
- 2) Click on the appropriate survey link by the student's name and click on the "View Results" button.**
- 3) Make sure that the student's strengths and needs have been selected, then click "Save" and then click "Create Plan".**
- 4) When the plan comes up, click on the "Post-Secondary Goals" button and type in the student's goals. To view *guidelines* on how to write post-secondary goals, click on the "Help" link in the right hand corner. Click Submit when you have finished writing the student's PS goals.**
- 5) Next click on the "Assessments" button, select assessments and practice adding assessments not on the list. Click Submit when you have finished.**
- 6) Next click on the "Strengths" button, and practice adding and deleting strengths. Click Submit when you have finished.**

***Do not delete this plan until you have completed the transition planner training.**